



[www.bellslake.com](http://www.bellslake.com)  
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2021 MEMBER PARTY APPLICATION			
APPLICATION FOR USE OF FACILITIES BY GROUPS OF 10 OR MORE			
MEMBER NAME:			
CONTACT #:			
CONTACT EMAIL:			
TYPE OF EVENT:			
DATE OF EVENT:			
ARRIVAL TIME:		DEPARTURE TIME:	
NUMBER OF GUESTS: (\$6 per guest age 4 and up)		NUMBER OF GUESTS UNDER THE AGE OF 4:	
PAVILION REQUESTED*: (check one)	Samuel Bell Pavilion <input type="checkbox"/>	Sunset Terrace <input type="checkbox"/>	Frog Pad <input type="checkbox"/>
SPECIAL REQUESTS:			
SIGNATURE:	***Signature indicates party/club rules have been read and agreed to as attached***		

\***Samuel Bell Pavilion** = first pavilion near playground **Sunset Terrace** = Back lower pavilion **Frog Pad** = Upper pavilion  
 Kindly have all party participants, decorations, food, etc. cleared from pavilions  
 by 8:30 pm to allow adequate cleaning time before closing.

PARTY COORDINATOR USE ONLY			
DATE APP RECEIVED:		APPROVED BY:	
ENTERED ON CALENDAR:		MGR:	
DATE DEPOSIT RECEIVED:		DEPOSIT CHECK #	
REMAINING AMOUNT DUE:		RECEIVED ON:	
FINAL PAYMENT CHECK #:		GUEST LIST RECEIVED:	
NOTES:			



**The following is required before any party can be booked:**

1. Completion of this application received by GPBLCC party coordinator ([parties@bellslake.com](mailto:parties@bellslake.com)) prior to the date requested.
2. **\$50 non-refundable deposit/clean up/booking fee** is required two weeks prior to event. This fee reserves the pavilion for the date of the party upon approval from the GPBLCC party coordinator. This deposit does not cover or reserve any parties that are using the grounds or can be used to cover any guest fees.

**The following is required before use of the facilities:**

1. For safety reasons, a complete list of ALL guests in order to be properly registered at front office upon entrance. All guests need to be accounted for at all times while on the premises.
2. A check made out to GPBLCC for the expected number of guests. A head count will be taken at front gate and compared to list provided. Any additional guest(s) not previously accounted for, must be paid by check on the date of your event.

**PARTY RULES AND REGULATIONS**

1. The club has the right to refuse a rental if it is felt that the type of function is not appropriate for the facilities or neighborhood.
2. Rental of the GPBLCC pavilions does not include setting up, breaking down, or cleaning up. These are the sole responsibilities of the renter of the pavilion.
3. Groups are responsible for the condition of the area after usage and agree to abide by all party rules and regulations and club rules, regulations, and policies (enclosed).
4. Refunds will not be issued for undesirable weather conditions. You may contact the party coordinator to reschedule. However, there is no guarantee on date or pavilion availability.
5. No parties can be scheduled during any weekends when an "open house" is scheduled.
6. Boat rentals are prohibited for pre-season parties.
7. Kegs allowed upon approval of the Board and is discretionary.
8. NO GLASS OF ANY KIND is permitted in the park at any time.
9. Manager on Duty has the authority to remove any guest that does not abide by the party rules and regulations and the rules, regulations, and policies of the club with NO REFUNDS.
10. Scheduled entertainment provided by the Club is subject to change without notice. All DJ's, bands, entertainment of any kind must be pre-approved by the party coordinator. At all times, music must be maintained at a level acceptable to GPBLCC management.
11. Masking tape may only be used to affix any decorations, signs, etc. No staples, tacks, or confetti is allowed. All decorations and tape must be removed upon completion of party.
12. Whistles may not be used or distributed at any time on club grounds.
13. Guests are not permitted to loiter in front of the club, including the parking lot.
14. The front desk staff is not allowed to provide any refunds via check or cash. Any and all refunds must be handled by the party coordinator upon review. Refunds/checks will be mailed to the applicant and not given on the day of the party.

## **Greenwood Park Bells Lake Community Swim Club Rules Regulations and Policies:**

The following Rules and Regulations have been established by the Greenwood Park Bells Lake Community Club's Board of Directors for the safeguarding of its members, their guests, and for the protection of their property. Since each member has a vested interest in the safe and healthful operations of the Club's facilities, it is essential that these Rules and Regulations be observed.

Club Hours: Daily: 12-9pm; Weekends & Holidays 11am – 9pm  
Hours for Swimming: Lake Noon-7:00 pm Pool Noon – 9 pm

The pool may be closed at specific times because of special activities. Advanced notice of these activities will be posted by the front office window.

1. No Pets of any kind will be allowed on the grounds.
2. Bicycle riders shall walk their bikes through the entrance and to the parking stalls. Should there be more bikes than available stalls, they should be parked upright and adjacent to the stalls. Bicycles thrown on the ground and parked out of the prescribed area will not be tolerated.
3. NO GLASS articles of ANY KIND are allowed on Club grounds. The Management reserves the right to inspect coolers, bags or any containers to enforce this.
4. There shall be NO LOITERING, CONGREGATING, OR VISITING near the entrance or in the gatekeeper's or manager's office.
5. Children with SWIMMIES MUST STAY in the SHALLOW END or middle section of the pool only and MUST BE ACCOMPANIED by an ADULT, who is IN the water...AT ALL TIMES.
6. Floats are permitted in the lake, NOT in the pool. This includes inner-tubes and noodles.
7. Boating and fishing is not permitted in or near the roped off swim area.
8. GASOLINE ENGINES in any form are PROHIBITED. They may not even be attached to a boat.
9. No loitering, congregating or visiting with the life guards or socializing with the life guards while on duty. Interfering with the life guards in the execution of their assigned duties is strictly prohibited.
10. The BABY POOL is limited to children under six years of age who are being monitored by a person at least 15 years of age or older.
11. Babies in disposable diapers are NOT PERMITTED in either the main pool OR the baby pool. Babies in REGULAR DIAPERS and PLASTIC PANTS are permitted in the BABY POOL.
12. Only ONE PERSON at a time is allowed on the diving board. All dives must be executed in line with the diving board. Swimmers completing their dive must exit the pool via the pool ladders on either side of the diving area.
13. AT NO TIME WILL CHILDREN BE ALLOWED TO JUMP OFF THE DIVING BOARD TO A WAITING PARENT.
14. Swimmers must wear regular bathing suits. No cutoffs, shorts etc. may be worn in the pool. Any other bathing attire must be approved by the manager. This is by order of the Board of Health.
15. Profanity or Fighting will NOT BE TOLERATED, ANYTIME or ANYWHERE.
16. Pursuant to the State Board of Health...SHOWERS ARE REQUIRED before entering the pool. This especially applies to those who have been swimming in the lake or playing Volleyball.
17. Use of the lake is STRICTLY PROHIBITED when there is NO LIFEGUARD PRESENT.
18. NO CHILDREN under the age of 18 years of age are permitted IN THE POOL OR ON THE APRON during ADULT SWIMS.
19. NO MEMBERS OR GUESTS with skin rashes, abrasions, sores or infections of the skin or respiratory tract will be allowed in the pool. If in doubt, please see the Club Manager.
20. SMOKING IS PROHIBITED except in the designated smoking areas.
21. Anyone renting a boat on our lake MUST WEAR A LIFE JACKET. Those who own a boat and have lawful permission to be on our lake MUST HAVE A LIFE JACKET FOR EVERYONE IN THE BOAT.
22. Members 12 years of age and older may take out a Kayak or SUB after they have successfully completed the applicable test.
23. A violation of posted rules is reason to eject or otherwise restrict a person or group from using the facilities for a period of time specified by the Club Manager. The Board of Directors may also REVOKE OR OTHERWISE DENY MEMBERSHIP to those who do not conform to the Rules and Regulations.
24. Playing catch in the pool will be allowed at the discretion of the lifeguard staff, and only with soft water – absorbent balls. Playing catch on the pool apron is prohibited.
25. Alcohol is not permitted in the pool or anywhere within two feet of the pool edge
26. The Pool Manager has FULL AUTHORITY granted by the Board of Directors for the interpretation and enforcement of all Rules and Regulations of the Club.
27. Life Guards have COMPLETE AUTHORITY to enforce all Rules and Regulations of the Club.
28. During SWIM TEAM PRACTICE and at SWIM LESSONS, ALL PERSONS ARE LIMITED TO THE IMMEDIATE POOL DECK AREA. Members (especially children) are not to wander the Club Grounds, or play in any area other than the immediate pool apron areas. This especially applies to the Lake Area. This is the responsibility of the Swim Team Coach or Swim Team Chair.

### **Safety Rules and Regulations and Pool Apron:**

**NO: running, sliding, dunking, pushing, wrestling, smoking, spitting, floating toys or horseplay of any kind.**